

Town of Fairfield, Connecticut



RULES OF THE REPUBLICAN PARTY OF FAIRFIELD, CONNECTICUT

As Amended and Endorsed on May 10, 2021

PREAMBLE

In order to ensure that the Republican Party will function according to the will of the Republican electors in the Town of Fairfield, to effectuate the principles of good government of the Republican Party and to promote the success of its candidates at the polls, the following rules are adopted:

ARTICLE I

PURPOSES

The purposes and functions of the Republican Town Committee of Fairfield are: To encourage able Republicans to run for office; to conduct Party caucuses; to organize and direct general election campaigns; to elect Republicans to office; to recommend able and qualified Republicans for appointive offices; to study and recommend improvements in the form of local government; to study and recommend plans for the improvement of the community; to study and support (or oppose) State legislation concerning Fairfield; to sponsor and encourage constructive Party activities; to sponsor local district clubs; and to administer Party funds in the Town of Fairfield.

ARTICLE II

SCOPE

Section 1. Scope. The following rules, insofar as they shall not conflict with the General Statutes of Connecticut or the Connecticut Republican State Committee Rules & Bylaws shall govern the affairs of the Republican Party and the Republican Town Committee of the Town of Fairfield.

Section 2. Definitions. The following terms used in these rules shall have the scope and meaning as set forth below:

- (a) **“Town”** shall mean the Town of Fairfield, Connecticut.
- (b) **“Enrolled Republican”** shall mean a person duly enrolled by the Registrars of Voters as a member of the Republican Party of the Town of Fairfield.
- (c) **“Election”** shall include the nomination of a candidate for elective office, the election of delegates to Party Conventions, the election of members of the Town Committee, and the election of officers of the Town Committee.
- (d) **“General & Special Caucus”** shall mean a caucus of all enrolled Republicans residing in the Town at which they may appear and vote for town committee members or any other question or proposition that may be properly brought before the caucus for determination.
- (e) **“District Caucus”** shall mean a caucus of all Republican Town Committee Members duly elected in a particular voting district at which they may appear and vote.
- (f) **“RTC Caucus”** shall mean a caucus of all elected members of the Fairfield Republican Town Committee at which all members may appear and vote.

- (g) **“Published and Publication”** shall mean publication in a newspaper or on-line posting having a substantial circulation in the Town of Fairfield.
- (h) **“Primary”** shall mean a meeting of the enrolled members of a political party and, when applicable under Section 9-431 of the *General Statutes of Connecticut*, unaffiliated electors, held during consecutive hours at which such members may, without assembling at the same hour, vote by secret ballot for candidates for nomination to public office or for town committee members or delegates to conventions.
- (i) **“Party Endorsed Candidate”** in the case of a candidate for state or district office, shall mean a person nominated by the convention of a political party as a candidate in a primary to be held by such party and, in the case of a candidate for municipal office or delegate to a convention, means a person nominated by an RTC Caucus as a candidate in a primary to be held by such party.
- (j) **“Statute” or “Statutes”** shall mean the *General Statutes of Connecticut*.
- (k) **“State Party Rules”** shall mean the current version of the *Connecticut Republican State Central Committee Rules and Bylaws*.
- (l) **“Presiding Officer”** when used in connection with the casting of a vote to break a tie shall mean the Town Chairman, or said Chairman’s designated replacement, as the case may be at a General Caucus and the District Chairman, or the District Chairman’s designated replacement, as the case may be in a District Caucus.
- (m) Voting Districts shall mean defined geographical areas of the Town divided for election of Representative Town Meeting members as established by an ordinance adopted by the RTM.

ARTICLE III

THE TOWN COMMITTEE

Section 1. Composition.

- (a) The Republican Town Committee shall consist of seven members from each voting district in the Town for the first seven hundred and fifty (750) or fraction thereof of enrolled Republicans in each district, and one additional member from each district for every additional one hundred (100) enrolled Republicans over seven hundred and fifty (750) in such district. The maximum number of members for each district shall not exceed ten (10) members per district. Each district may have up to three (3) “Alternate” members. Alternate members shall assume the roles and responsibilities of any regular member in their district who is absent at the time a RTC Meeting or Caucus is called to order. Alternate members shall be ranked by seniority. Seniority will determine the order in which alternates fulfill the

roles of absent regular members with the most senior alternate filling the first vacancy. If more than one alternate is elected at the beginning of an RTC term, seniority will be determined by the Chairman or their designee randomly drawing names. If during the term, more than one alternate is voted in by a majority vote of the district they reside in on the same day, seniority will also be determined by randomly drawing names. During an RTC meeting, if a regular member shows up after the meeting is called to order, they will reassume their seat from the alternate upon the commencement of the next agenda item. In the case of a caucus, once a caucus is called to order, the alternates seated at the commencement of the caucus will remain seated for the entire caucus even if a regular member shows up during the course of the caucus.

The Republican State Senator, Republican State Representative(s), Republican Members of the Board of Selectmen, Republican Registrar of Voters, Republican Town Clerk, Republican State Central Committee Member, Town Treasurer (if a Republican appointed by a Republican First Selectmen) and Republican National Committee member (if residing in the Town) shall be members at large of the Town Committee with a vote. The Town Chairman, with the majority vote of the Executive Committee, may appoint ex-officio members without vote.

When any officer is elected, or in case of the Treasurer (appointed), by the membership of the Town Committee, and said member is a district member of the RTC, he/she may resign his/her membership from the district in which he/she was elected. The resulting vacancy in the district will be filled as hereinafter provided.

- (b) The Republican Registrar of Voters shall determine the number of enrolled Republicans in a district for the purpose of this section as of the first day of the month prior to the month of the caucus at which nominated candidates for the town committee are to be elected.
- (c) Any increase in the district membership of the Town Committee, resulting from increased enrollment in the party shall be eligible for appointment at the next regularly scheduled RTC meeting following the date of the increase. The newly added position shall be filled by a majority vote of the RTC members in the district with the increased enrollment.

Section 2. Qualifications. No person shall be a voting member of the Town Committee unless he/she is an enrolled member of the Republican Party in the Town of Fairfield and he/she must reside in the district in which he/she was elected at the time of his/her election and during his/her term, provided, however, that removal from one district to another within the Town by any member with less than one (1) year remaining in his/her term, shall not affect that status.

Section 3. Time of Election.

- (a) **Caucus.** The date for caucuses for election of Town Committee members is set by the Secretary of the State in January of even number years. Notice must be published at least five (5) full days before the caucus.
- (b) **Primary.** The date for primaries for election of Town Committee members shall be the first Tuesday in March in the even-numbered years.
- (c) **Notice.** The Town Chairman, or in the event of his/her failure to act, the Vice-Chairman or Secretary, shall have published a notice of the primary date at least thirty (30) days before the date set for the primary in a newspaper or on-line site having a substantial circulation in said town.
- (d) Nominated candidates for Town Committee membership shall be elected not earlier than the 42nd day, nor later than the 40th day preceding the day set for the primary, and shall be certified to the Town Clerk by the Town Chairman or presiding officer and the Secretary of the Town Committee or of the caucus not later than the 39th day preceding the day set for the primary.
- (e) **Term.** The terms of the Town Committee members shall start on the first Monday following the date of the primary set in connection with their election, and they shall serve for two years. The terms of all members shall end on the same day.
- (f) **Reapportionment of the Town's Voting Districts.** If, because of redistricting, the boundaries of the various town voting districts, or any of them, are changed, Town Committee members shall serve for the balance of the terms for which they were elected, provided that he/she shall remain an enrolled member of the Republican Party of Fairfield and shall continue to reside in the district in which he/she was elected as set forth in *Section 2* hereof. Thereafter Town Committee members shall be elected in accordance with the new districts.

Section 4. Nominations. All candidates for nomination by the party for election to the Town Committee shall be nominated by filing with the Town Chairman or the Secretary of the Town Committee, not less than fifteen (15) days before the date of the caucus at which party endorsed candidates are to be chosen, a written statement requesting that his/her name be placed on the ballot at said caucus. Any such statement shall include the name and address of the candidate together with the name of the particular district committee to which one may wish to be chosen. Such letter of intent, duly filed, shall constitute nomination of the candidate. No person not so nominated may be nominated at the caucus; provided, however, nominations may be made from the floor for party endorsement for any places on the Town Committee for which no proper nominating letter of intent has been filed.

Section 5. Election. Members of the Town Committee shall be elected at a General Caucus held in a location or locations as determined by the Chairman, by plurality vote of enrolled Republicans residing in said districts. In case of a tie vote, the presiding officer shall immediately cast a vote to break ties. This vote, if necessary, shall be in addition to any regular voting rights such presiding officer may have.

Section 6. Vacancies.

- (a) A vacancy in the membership of the Town Committee shall exist upon:
- Death
 - Resignation
 - The member no longer resides in the Town
 - The member has moved out of the district except where the member has 12 months or less remaining in their term
 - The member is no longer enrolled in the Republican Party

In addition, the Town Committee, by a two-thirds vote of those members present, may declare a vacancy to exist if a member shall, by reason of incapacity, be unable to attend meetings of the Town Committee or otherwise discharge his/her duties as a member thereof.

- (b) Vacancies occurring for any reason in Town Committee membership shall be filled by vote of the remaining members of the committee elected from a political subdivision, and only those Town Committee members representing that political subdivision may vote. Should there be no remaining members from that political subdivision, or if a vote of the remaining members results in a tie, which cannot be resolved within fourteen (14) days or by the next Town Committee meeting immediately following, vacancies shall be filled by a majority vote of the Town Committee. When a resignation occurs it should be submitted in writing to the Chairman and the Secretary shall file with the Secretary of the Republican State Central Committee the name and address of the person filling the vacancy.

ARTICLE IV

OFFICERS OF TOWN COMMITTEE

Section 1. Election of Officers.

- (a) Within two weeks after the beginning of their term as specified in Article III, Section 3 (d) hereof, a meeting of the Town Committee shall be held at the call of the Chairman of the previous Town Committee, or in the event of his/her failure to act, at the call of a member of the State Central Committee from the State Central district in which said Chairman resides, upon the required notice for meetings of said Town Committee given by the Secretary of the previous Town Committee, to elect a Town Chairman, Vice-

Chairman and Secretary. The newly elected Town Chairman shall appoint a Treasurer and a Deputy Treasurer. The newly elected Town Chairman may also create additional executive committee positions, as he or she deems desirable.

The Chairman, Vice Chairman and Secretary may be chosen from within or from outside the membership of the Town Committee as long as they are registered Republicans residing in the Town of Fairfield. No person shall hold more than one office.

- (b) Nominations for Chairman, Vice Chairman and Secretary shall be made from the floor of the RTC by elected RTC members at a meeting called and duly noticed for said purpose.

Section 2. Term. Town Committee officers shall serve for two (2) years from the time of their election or until their successors have been chosen.

Section 3. Vacancies. A vacancy in an office shall exist when the holder of such office resigns his/her office, upon death of the officer, upon the officer moving out of the Town of Fairfield, upon the officer being no longer enrolled as a registered Republican in the Town of Fairfield, and/or upon removal from office by the RTC as outlined in Article IV, Section 7. Any such vacancy shall be filled within thirty (30) days by the Town Committee. The vacancy shall be filled by a vote of the RTC membership. Nominations for Chairman, Vice Chairman and Secretary shall be made from the floor of the RTC by elected RTC members at a meeting called and duly noticed for said purpose. If a vacancy in any office is filled from the elected membership the vacancy shall exist in the district from which the officer had been elected. Said vacancy will be filled as set forth in Article III, Section 6 (b).

Section 4. Duties.

- (a) **Town Chairman.** The Town Chairman shall call and preside at all general caucuses and Town Committee meetings. The Town Chairman shall be a voting member of the Town Committee (even if elected from outside the RTC membership), and shall be an ex-officio member of all committees and every district committee of the Town Committee, without a vote. He/she shall make a report of his/her acts and doings as Town Chairman at all meetings of the Town Committee. He/she shall see that all provisions of these rules and all orders and resolutions of the State Central Committee, the Town Committee, and of any caucus in the Town are complied with and put into effect, and shall have general powers and duties of supervision as the chief executive officer of the Republican Party in the Town. He/she shall designate a Treasurer and a Deputy Treasurer who shall act as the Campaign Treasurer and Deputy Campaign Treasurer for local campaigns. He/she shall also have such duties as set forth in Article II, Section 4, (b), (c) and (d) of the *Connecticut Republican State Central Committee Rules and Bylaws*.

- (b) **Vice-Chairman.** The Vice-Chairman shall be a voting member of the Town Committee (even if elected from outside the RTC membership), and shall be an ex-officio member of all committees and every district committee of the Town Committee, without a vote. Except as provided herein, the Vice-Chairman shall perform and be vested with the powers and duties of the Chairman in case of the death, disability or absence of the Chairman, unless and until a new Chairman shall have been elected to fill a vacancy in the office of Chairman, or the powers and duties of such office shall have been delegated by the Town Committee to another person. Upon the occurrence of a vacancy in the office of Town Chairman, the Vice-Chairman shall be responsible for determining the time, date and place for a meeting to select a new Town Chairman, which meeting shall be called by the Vice-Chairman after the vacancy occurs. In the event that the Vice-Chairman does not issue said call for the meeting within two (2) weeks of the vacancy, the State Central Committee Member shall call the meeting. He/she shall also have such duties as set forth in Article II, Section 4, (b) of the *Connecticut Republican State Central Committee Rules and Bylaws.*
- (c) **Secretary.** The Secretary shall be a voting member of the Town Committee (even if elected from outside the RTC membership), and shall be an ex-officio member of all committees and every district committee of the Town Committee, without a vote. The Secretary of the Town Committee shall notify the Town Chairman, Town Committee Members and State Central Committee members of time, date and place of each Town Committee meeting; shall record all votes and minutes of all general caucuses votes, Executive Committee meetings, and Town Committee meetings; shall give and publish all notices required by these rules, shall attend to all correspondence of the Town Committee, except as this duty is otherwise assigned, and shall have custody of all books and records of the Town Committee, except such as shall be in charge of the Treasurer or other person authorized by the Town Committee. He/she shall keep accurate attendance records of all Town Committee meetings and report the same to the Town Committee biannually as well as indicating absences in the minutes of each Town Committee meeting. He/she shall furnish to the State Party Chairman every six (6) months, a list of dates and places of all Town Committee meetings held during the previous six (6) months, furnish to the State Party Chairman at least annually, a list of Town Committee officers and notify the State Party Chairman of vacancies as they occur, send true and accurate copies of local party rules and any amendment to such rules to the State Party Chairman indicating the date on which they were adopted within fifteen (15) days of such adoption. He/she shall also have such duties as set forth in Article II, Section 4, (b) of the *Connecticut Republican State Central Committee Rules and Bylaws.*
- (d) **Treasurer.** The Treasurer, if appointed from outside of the RTC membership, shall not have a vote. The Treasurer shall have custody of all funds of the Republican Party in the Town, shall deposit and disburse the same as directed by the Town Chairman, in accordance with such

regulations as the Town Committee may from time to time adopt, shall keep full and accurate accounts of all sums received and paid out by him/her in such capacity, and shall render a financial report at each town committee meeting. He/she shall compile and file in a timely manner with the Elections Division of the Office of the Secretary of the State, or otherwise as the case may be, the various campaign finance reports required by the *General Statutes of Connecticut* and shall see to it that election finance laws are complied with by the Town Committee and instruct and assist various campaign treasurers with compliance. He/she shall also have such duties as set forth in Article II, Section 4 (b) of the *Connecticut Republican State Central Committee Rules and Bylaws*.

- (e) **Deputy Treasurer.** Except as provided herein, the Deputy Treasurer shall perform and be vested with the powers and duties of the Treasurer in case of the death, disability or absence of the Treasurer, unless and until a new Treasurer shall have been selected to fill a vacancy in the office, or the powers and duties of such office shall have been delegated by the Town Committee to another person. The Deputy Treasurer, if chosen from outside of the RTC membership, shall not have a vote but shall be an ex-officio member of the Executive Committee.

Section 5. Bank Deposits, Checks. The funds of the Republican Party of Fairfield shall be under the control and administration of the Town Committee, and shall be held on deposit in such bank or banks as the Town Committee may determine. Checks or other instruments for the payment of or withdrawal of such funds shall be signed by the Treasurer, or the Deputy Treasurer and the Town Chairman as the town committee may direct.

Section 6. Audit of Treasurer's Books. The books of the Treasurer shall be audited bi-annually in even numbered years by an auditor appointed by the Finance Committee. Any such audit shall be as of April 1 of the audit year, and such audit is to be completed not later than June 1 of the same year.

Section 7. Removal of Town Committee Officers.

- (a) A Town Chairman, Vice-Chairman or other elected officer of Town Committee may be removed by the affirmative vote of two-thirds of the entire membership of the Town Committee at a duly warned meeting called for that purpose by one-third of the members of the Town Committee.
- (b) Not less than five (5) days written notice shall be given of any meeting called under subsection (a) of this section.
- (c) Proxy voting shall not be permitted in any meeting held under subsection (a) of this section.

ARTICLE V

THE EXECUTIVE COMMITTEE

Section 1. Scope. The Executive Committee shall be the policy-making committee and nominating committee of the Town Committee, provided, however, all proposed actions or recommendations of such Committee shall be subject to the advice and consent of the Town Committee.

Section 2. Composition. The Executive Committee shall consist of the Town Chairman, Vice-Chairman, Secretary, Treasurer, Deputy Treasurer and the Chairmen of the District Committees. The Treasurer and Deputy Treasurer will not have a vote on the Executive Committee matters. Ex-officio Officers appointed by the Chairman in accordance with Article III, Section 1, Subsection (a), may be present during Executive Session meetings but will not have a vote. The Town Chairman will be Chairman of the Executive Committee, and in his/her absence at any meeting of said Committee, the Vice-Chairman shall preside.

Section 3. Meetings. Meetings of said Executive Committee shall be called by the Town Chairman, notice of which shall be given in writing to all members of the Town Committee, not less than seven days before such meeting, with a statement of the purposes thereof, provided that if a meeting shall be required at a time which will not permit the giving of such notice, notice shall be given as soon as practicable, and such meeting shall nonetheless be a legal meeting.

Section 4. Quorum. Seven (7) voting members shall constitute a quorum at meetings of the Executive Committee, and in the absence of any District Chairman, the District Vice-Chairman or in his/her absence, the District Secretary, or in his/her absence any other member of such member's District Committee may act as his/her proxy, with full power to act in his/her stead.

Section 5. Voting. All elections and all other matters shall be decided by majority vote of those present and voting. All voting in elections or recommendations shall be by roll call vote starting with District 1. All other matters shall be decided by a voice vote unless any two (2) members request that the vote be by roll call. No member of the Executive Committee may vote on any matter at a meeting thereof, until after discussion with each available Town Committee member of his/her district.

ARTICLE VI

MEETINGS OF TOWN COMMITTEE

Section 1. Meetings.

- (a) Meetings of the Town Committee shall be held once a month upon call by the Town Chairman or in his/her absence, by the Vice-Chairman. By vote of the Town Committee, a sanctioned Republican event may be substituted for

a regular meeting. The Town Chairman may cancel a regularly scheduled meeting.

- (b) Except for special meetings duly called, all meetings shall be regularly scheduled for a specific and recurring time, date and place.
- (c) Meetings shall also be held upon written petition delivered to the Town Chairman or Secretary of the Town Committee by any ten (10) members of the Town Committee, which shall specify the purpose of the requested meeting, in which event the meeting shall be called for a date not later than fifteen (15) days after receipt of such petition.
- (d) All Town Committee meetings shall be open to the public unless the Town Committee shall, because of unusual circumstances, by a majority vote, elect to go into executive session.

Section 2. Notice of the Time, Place and Purposes. Notice of the time, place and purposes of all meetings shall be emailed to each member and to the State Central Committee members of the district at least five (5) days before said meeting, provided, however, if a meeting shall be required at a time which will not permit the giving of such notice, notice shall be given as soon as practicable, and such meeting shall nonetheless be a legal meeting.

Section 3. Officials of Meeting. The Town Chairman shall preside at meetings of the Town Committee and the Secretary of the Town Committee shall be the Clerk thereof. The Vice-Chairman shall preside in the absence of the Chairman, and if both the Chairman and Vice-Chairman are absent or decline to act, the Clerk shall preside until the members of the Town Committee then present shall elect an acting Chairman of the meeting.

Section 4. Quorum. One-third of the total voting membership of the Town Committee, shall constitute a quorum, provided, however, the members present may adjourn the meeting from time to time without notice other than announcement at the meeting until a quorum shall be present, and any business may be transacted at any adjourned meeting which might have been transacted at the meeting as originally called.

Section 5. Voting. All elections and all other matters shall be decided by majority vote of those present and voting. All elections at Republican Town Committee meetings will be determined by the results of a roll call vote starting with District 1. All other matters shall be decided by a voice vote or written ballot in the case of an RTC caucus. In the case of a tie vote, The Town Chairman shall break the tie. When the presiding officer is an elected member of the Town Committee, he/she shall cast a vote to break ties. This vote, if necessary, shall be in addition to any regular voting rights such presiding officer may have. Proxy voting shall not be permitted at any meeting.

Section 6. Reports. Reports shall be given at each regular Town Committee meeting as duly noticed in the meeting agenda.

Section 7. Attendance. In the event any member of the Republican Town Committee misses three (3) consecutive meetings, or if a member misses a total of six (6) regularly scheduled meetings of the Republican Town Committee in a twelve month period, the Town Chairman may request the resignation of said member unless the absences are excused by the Town Chairman due to a personal or health related issue. In the event said member fails to resign within ten (10) days, the Town Chairman may put to a vote of the Executive Committee whether said member shall be removed from office. A two-thirds vote of the Executive Committee members in attendance is required to force a vacancy of the office. The member in question shall be notified, in writing, ten (10) days ahead of any vote and shall have the right to appear before and address the Executive Committee before said vote.

Section 8. Election of State Central Committee Members. At a meeting of the Town Committee, held not earlier than March first (1st) nor later than April fifteenth (15th) in each odd-numbered year, the members shall select delegates to a State Committee District Convention to be held on the second Tuesday in May in each odd-numbered year at a time and place designated jointly by the incumbent State Committee Members to elect two (2) persons to represent such district on the State Central Committee.

Notice of the time and place of the convention shall be mailed or delivered in writing by the State Chair. Such notice shall include the current term attendance record, including attendance by proxy, of the incumbent state committee members from such district.

The number of delegates so selected shall be equal to the number of delegates, which the town is entitled to send to such district's conventions held for the purpose of nominating candidates for the state senate. The names and addresses of each delegate shall be filed with State Committee headquarters not later than May first (1st) in each odd-numbered year. Each delegate may designate, in writing, an alternate to act in such delegate's place and stead, if, for any reason such delegate is unable to be present at the convention. Vacancies in any delegation shall be filled in the manner set forth in Article III, Section 6, subsection (b) of the **Connecticut Republican State Central Committee Rules and Bylaws.**

ARTICLE VII

COMMITTEES OF THE TOWN COMMITTEE

Section 1. Standing Committees. There shall be the following Standing Committees of the Town Committee: Finance Committee, Arrangements Committee, Voter Registration Committee, Election Committee, Candidate Recruitment Committee, and Rules Committee. The Rules Committee shall be appointed and its Chairman appointed within seven (7) days after the election of the Chairman. All other Committees shall be appointed and its Chairman designated by the Town Chairman within thirty (30) days after the election of the Town Chairman, all of said committees to serve until the next regular election of the Town Committee, and vacancies shall be filled by the Town Chairman. Each committee shall elect any other officers as may be required. Membership on said committees shall be limited to enrolled Republicans. The Town Chairman may

appoint additional members to any committee except the Executive Committee, at any time and shall be ex-officio without vote, a member of each of the several standing committees.

Section 2. Other Committees. The Town Committee shall have power to create other committees, the appointment of which, unless otherwise provided, shall be made by the Town Chairman, and each Standing Committee shall have power to form sub-committees.

Section 3. Finance Committee. The Finance Committee shall be responsible for the collection of funds for the conduct of election campaigns and other activities of the party and the Town Committee, which funds shall be subject to the control and administration of the Town Committee. It shall approve and review all Town Committee expenditures exceeding two thousand dollars (\$2000.00). At its organizational meeting, the Committee shall develop and implement written policies provided by the Town Chairman to carry out these duties.

Section 4. Arrangements Committee. The Arrangements Committee shall plan and make arrangements for all rallies, meetings and other functions, and provide speakers or other program therefor, necessary or desirable in the conduct of election campaigns and other activities of the Party and Town Committee. At its organizational meeting, the Committee shall develop and implement written policies provided by the Town Chairman to carry out these duties.

Section 5. Election Committee. The Election Committee shall consist of the Chairmen of the Finance and Arrangements Committees, and the Town Chairman, who shall be Chairman thereof, which committee shall have general charge of election plans, financing, and arrangements, to be put into effect through their respective committees and the district committees. At election time there shall be a Campaign Committee consisting of the Election Committee, the candidates and such others as the Town Chairman shall appoint. At its organizational meeting, the Committee shall develop and implement written policies provided by the Town Chairman to carry out these duties.

Section 6. Voter Registration Committee. The Voter Registration Committee shall plan and supervise, in conjunction with the district committees, the creation and operation of effective district organizations for successful finance and election campaigns. In addition, the committee shall be responsible for the establishment and functioning of an ongoing program to enroll members in the Republican Party. The Republican Registrar of Voters shall be a member of this committee. At its organizational meeting, the Committee shall develop and implement written policies provided by the Town Chairman to carry out these duties.

Section 7. Candidate Recruitment Committee. The Candidate Recruitment Committee shall be responsible for the recruitment of candidates for elective and appointed offices and shall make any recommendations of their findings to the Executive Committee. At its organizational meeting, the Committee shall develop and implement written policies provided by the Town Chairman to carry out these duties.

Section 8. Rules Committee. The Rules Committee shall review the bylaws of the Town Committee at least annually and recommend any proposed additions or changes to the Town Committee. The committee shall hold a public hearing during the even numbered years to provide the opportunity for the members of the Republican Party to comment on the bylaws and recommend changes thereto for a caucus as provided for in *Article XI, Section 2* hereof. The Rules Committee shall hear any grievances related to the reading of the rules and decide disputes by a majority vote. At its organizational meeting, the Committee shall develop and implement written policies provided by the Town Chairman to carry out these duties.

ARTICLE VIII

DISTRICT COMMITTEES

Section 1. Composition. The members of the Town Committee from each district shall constitute a District Committee for such district. The following are ex-officio members of their voting district without a vote: the members of the Executive Committee, the Republican State Senator, Republican State Representative(s), Republican Members of the Board of Selectmen, Republican Registrar of Voters, Republican Town Clerk, the Republican State Central Committee Member and Republican National Committee. If a district member is elected to one of these positions their seat will be considered vacated.

Section 2. Officers. Within six (6) days after the election of the Town Committee, each District Committee shall elect a Chairman, Vice-Chairman and Secretary from among its members. The Chairman of said District Committee may create and fill such other offices as he/she may deem desirable, which appointments may be made from outside the District Committee. No District Chairman shall serve as an officer of the Town Committee. Vacancies will be filled by a majority vote of the remaining members of the District Committee.

Section 3. Duties. Said District Committee shall be responsible for the conduct of election campaigns in such district, including solicitation of campaign funds, registration of new voters, enrollment of new Republicans, securing of absentee ballots, the turnout of voters on election day, and all other activities to be carried out on a district level in election campaigns. In carrying out such duties, it shall organize and direct a staff of campaign workers in such manner as it deems desirable, but if possible in such form as may be recommended by the Town Committee as a uniform plan of district organization, and said District Committee shall be responsible for the operation and continuation of the Party organization in such district. Furthermore, it shall encourage able Republicans from such district to run for office, recommend to the Town Committee qualified Republicans from such district for appointive office, keep the voters in such district informed as to Party affairs and activities, and may sponsor local district Republican Clubs.

Section 4. Meetings. At any meeting of a District Committee, four (4) of its members, or a majority of said committee if it shall have more than six (6) members, shall constitute a quorum for the transaction of business. Meetings shall also be held upon

written petition delivered to the District Chairman or Secretary of the District Committee by one-third of the members of said District Committee, which shall specify the purpose of the requested meeting, in which event the meeting shall be called for a date not later than ten (10) days after the receipt of such petition.

Section 5. Removal of District Committee Officers.

- (a) A District Chairman, Vice-Chairman or other elected officer of a District Committee may be removed by the affirmative vote of two-thirds of the entire authorized membership of the District Committee at a duly warned meeting called for that purpose by one-third of the members of the District Committee.
- (b) Not less than five (5) days written notice shall be given of any meeting called under subsection (a) of this section.
- (c) Proxy voting shall not be permitted in any meeting held under subsection (a) of this section.

Section 6. Rules. Any District Committee may adopt such rules as it may deem desirable for the conduct of its affairs, provided the same shall not conflict with these rules, and provided further that such rules shall be filed with the Town Chairman.

ARTICLE IX

**ELECTION OF CONVENTION DELEGATES AND NOMINEES FOR
ELECTIVE MUNICIPAL OFFICE**

Section 1. Election of Convention Delegates. All delegates to conventions shall be chosen by a majority vote of the Town Committee at a RTC Caucus which has been called for said purpose and duly noticed. It shall be the duty of the Town Chairman, or in the event of his/her failure to act, the Vice-Chairman, to call such meeting. Candidates and/or slates of candidates are to send a letter of intent to the Town Chairman no less than fifteen (15) days prior to the RTC Caucus. The RTC Caucus shall be published in a local newspaper having substantial circulation in the town, not less than ten (10) days before the date fixed for such caucus and shall state the names of the candidates and number of positions open. Nominations may be made from the floor to fill vacancies. Where applicable, the date of the RTC Caucus shall conform to the *Connecticut Republican State Central Committee Rules and Bylaws and the Primary Law.* Vacancies existing after the date of the RTC Caucus can be filled by a majority vote of the RTC at a subsequent or special meeting. Furthermore, the delegates, duly elected by the RTC, shall, in the first round of convention voting, support the candidate or slate of candidates for whom the voting members of the RTC expressed a preference by a majority vote. The RTC will vote on a preference of candidate or slate of candidates at a

duly noticed meeting for which the purpose of said vote has also been duly noticed in the agenda. If the convention voting enters into a second round of voting and during all subsequent rounds of voting, delegates are free to vote for a candidate or slate of candidates of their choice.

Section 2. Endorsement by an RTC Caucus. All party endorsed candidates for municipal office shall be chosen by a majority vote of the Town Committee at an RTC Caucus which has been called for said purpose and duly noticed. The Town Chairman may allow members to attend and vote at a caucus via video conferencing on a case by case basis.

Section 3. Nomination at an RTC Caucus. No person who is not an enrolled member of the Fairfield Republican Party shall be nominated at said RTC caucus and all candidates for nomination at said RTC caucus shall qualify by filing with the Town Chairman or Secretary of the Town Committee at least fifteen (15) days in advance of the caucus, a written statement requesting that his/her name be placed on the ballot at said caucus. Any such statement shall include the name and address of the candidate, the office and term thereof sought and/or the convention or conventions to which one may wish to be chosen as a delegate; and in the event that the position sought is peculiar to a particular subdivision of the town the name of such particular subdivision. Nothing contained herein shall prohibit nominations from the floor or require a second at any such caucus; provided, however, that all such nominations shall be made prior to the commencement of the voting. No person not so nominated by either method may be elected at any such caucus, provided, however, that in the event that a vacancy shall occur in the slate of nominees for municipal office or delegates to party conventions through death, disability or otherwise, or because of a lack of nomination, said vacancy shall be filled by majority vote of the Town Committee, provided, however, that if any such vacancy shall occur in any office, or position for which only the electors of a political subdivision of the town may vote, only the members of the Town Committee from such political subdivision may participate.

Section 4. Place of Caucus. RTC Caucuses are to be held in one location for all districts as designated by the Town Chairman.

Section 5. Time of Caucus. RTC Caucuses will be held on a date and time set forth by the Town Chairman.

Section 6. Dates for Endorsement. Dates for endorsements and the primaries therefore for candidates for nomination to Elective Municipal Office, Judge of Probate, State Senator, State Representative, Registrar of Voters and Justice of the Peace shall be set by the Republican State Central Committee pursuant to State Statute.

Section 7. Notice. It shall be the duty of the Town Chairman, or in the event of his/her failure to act, the Vice-Chairman, to call all such caucuses by publishing such call in a newspaper or on-line site having a substantial circulation in the town, not less than ten (10) days before the date fixed for such caucuses and any such notice shall state the number of persons to be voted upon for each elective Municipal Office. If the Town

Chairman or Vice-Chairman shall fail to act, a member of the State Central Committee for the district in which such Town Chairman resides shall call the caucus.

Section 8. Primaries.

- (a) **Dates for Primaries.** Primaries shall be held on a date set by the Town Chairman in accordance with the *Connecticut Republican State Central Committee Rules and Bylaws* and the appropriate State Statutes.
- (b) **Notice.** The Town Chairman shall publish notice of the primary date in a newspaper having a substantial circulation in the town in accordance with the *Connecticut Republican State Central Committee Rules and Bylaws* and the appropriate State Statutes.

Section 9. Vacancies. If any vacancy shall occur in the slate of nominees for municipal office or delegates to party conventions subsequent to endorsement or to the primary at which they were chosen and prior to the election for which they were nominated or the convention for which they were elected, through death, disability or otherwise, or because of a lack of nomination or endorsement, said vacancy shall be filled by majority vote of the Town Committee, provided, however, that if any such vacancy shall occur in any office, or position for which only the electors of a political subdivision of the town may vote, only the members of the Town Committee from such political subdivision may participate.

Section 10. Officials of the Caucus. The Town Chairman shall preside at all caucuses held in the Town, or shall designate an enrolled Republican residing in the Town to act in his/her place. The Town Chairman shall designate an enrolled Republican residing in the Town to act as Clerk. No person shall preside or act as Clerk at any caucus who shall be a candidate in any contested election at such caucus. The Town Chairman may appoint additional Clerks if they are to work in shifts.

Section 11. Eligibility to Vote and Participate in an RTC Caucus.

- (a) **Eligibility to Vote.** The Town Chairman, Vice-Chairman, Secretary, all ex-officio members with voting rights, and all Republican Town Committee members may cast a vote at the caucus.
- (b) **Eligibility to Participate.** The caucus will be open to the public and media to observe.

Section 12. Nominations from the Floor. Nominations from the floor shall be allowed, provided, however, that all such nominations shall be made prior to the closing of "Nominations from the Floor" and commencement of the voting, and further provided that it shall be the responsibility of each candidate wishing to be so nominated to be nominated by a voting member of the RTC. Following said verbal nomination, the RTC member making such nomination must submit a written statement of such nomination to

the Presiding Officer of the caucus. Any such written statement shall be retained by the RTC Secretary.

Section 13. Preparation for an RTC Caucus. It shall be the responsibility of the Town Chairman or his/her designee to ensure that the proper materials necessary to the functions of the caucus are supplied.

Section 14. Order of Business for an RTC Caucus. The Order of Business at any caucus called under the provisions of this article shall be as follows:

1. Call to order and appointment of caucus officials if required.
2. Call for nominations from the floor by the presiding officer.
3. Nominations from the floor (no second required).
4. Closing of nominations from floor if required.
5. Declaration of the opening of voting.
6. Balloting.
7. Declaration of the closing of voting.
8. Sealing of the ballot box.

Section 15. Voting at an RTC Caucus.

- (a) All voting at any such caucus, unless there shall be no contest, shall be by paper ballot, which shall contain the names of all the candidates for each particular office, listed in an order determined by lottery. Said lottery for such positions shall be conducted by the Town Chairman and the Secretary of the Town Committee or their designees. The Town Chairman may allow members to attend and vote at a caucus via video conferencing on a case by case basis.
- (b) Not earlier than the fifty-ninth (59th), nor later than the twenty-ninth (29th) day preceding the caucus, the Town Chairman shall notify the Town Committee as to the number of candidates who may be nominated for each office at such caucus, provided, however, that the maximum number to be so selected shall be in accordance with the provisions of Section 9-167a of the *General Statutes of Connecticut*.
- (c) All elections shall be decided by majority vote. When two (2) or more candidates are to be chosen for positions on the office, board or commission all such candidates shall be voted upon in one (1), ballot and the number of persons receiving the highest number of votes sufficient to fill such position or positions shall be endorsed. Voting in such cases may be for one (1) or more candidates, but not more than the number of positions to be filled, and the ballot shall so state. Neither proxy voting nor absentee voting shall be permitted at any such caucus. However, the Town Chairman may allow members to attend and vote at a caucus via video conferencing on a case by case basis. In such cases, the vote shall be cast via email to the Town Chairman at the time of the vote.

- (d) In the event that a tie vote exists on endorsement, the Presiding Officer shall immediately cast a vote to break the tie. This vote, if necessary, shall be in addition to any voting rights the Presiding Officer may have.

Section 16. Secrecy of Balloting for an RTC Caucus. Secrecy of balloting shall be maintained at all times and electioneering on behalf of any candidate shall be prohibited within seventy-five (75) feet of the entrance of the polling place.

Section 17. Counting the Vote after an RTC Caucus.

- (a) **Closing the Voting.** The Moderator shall declare the voting closed.
- (b) **Sealing the Ballot Box.** The presiding official and the Clerk shall seal the ballot box with the seal provided by the Town Chairman. They shall then count and record the number of unused and voided ballots and seal them in the large envelope provided by the Town Chairman. Any such sealing shall be conducted in full view of all election officials and the general public.
- (c) **Unsealing the Ballot Box.** Upon delivery of the ballot box to the place where the votes are to be counted, said ballot box is to be presented to any officer of the Town Committee provided that person is not a candidate in a contested election, who shall inspect the seal to make sure that its integrity is still intact and that the number of unused and voided ballots is correct. This inspection shall be conducted in public view. Said officer shall provide those counting the ballots with an official tally sheet and a separated area in which to tally the votes for that district.
- (d) **Counting the Vote.** The tallying of the votes shall be done by the presiding official and the Clerk of each district, provided, however, that in the event that either the presiding official or the Clerk is unable to perform this function, it may be carried out by any member of the Fairfield Republican Party who is not a candidate in a contested election and who has been so designated by the District Chairman or the Town Chairman if the District Chairman is not available.
- (e) **Recounts.** Requests for recounts shall be in order up and until the time that the Town Chairman shall certify the results provided that the Town Chairman shall not certify the results until each candidate shall have the opportunity to timely request such recount and the Town Chairman may order a recount in the event that he/she deems it necessary.
- (f) **Observers.** In contested elections, each candidate whose name appears on the ballot may appoint one (1) representative to observe the tallying of the votes. All such observers shall be members of the Fairfield Republican Party. Nothing contained herein shall prohibit the candidate from appointing himself to this position.

- (g) **Quorum.** No minimum number of eligible voters shall be required to be present or voting at any caucus to permit the transaction of business at such caucus.

ARTICLE X

GENERAL & SPECIAL CAUCUSES

Section 1. All General & Special Caucuses. Caucuses shall be called by the Town Chairman to be held not later than such times and for such purposes as may be prescribed by the General Statutes of Connecticut and Connecticut Republican State Central Committee Rules and Bylaws.

Section 2. Special Caucuses.

Caucuses under this Article, except as referenced in Article III, shall be:

- (a) Upon call by the Town Chairman, pursuant to a vote of the Town Committee.
- (b) Upon written petition signed by two hundred and fifty (250) or more enrolled Republicans. Such petition shall be delivered to the Town Chairman or Secretary of the Town Committee and shall state the purpose of the requested caucus. Thereupon, the Town Chairman shall call a special caucus for a date not later than twenty-one (21) days after receipt of such petition.

Section 3. Notice. Notice of the time, place and purposes of all regular caucuses shall be published not less than twenty-one (21) days before the date fixed for such caucus, provided, however, if the date for such caucus has not been fixed and made known to the Town Chairman sufficiently in advance to permit twenty-one (21) days' notice by publication, notice shall be given as soon as practicable, and such caucus shall nonetheless be a legal caucus. Notice of the time, place and purposes of all special caucuses shall be published not less than ten (10) days before the date fixed for such caucus. The notice of any caucus at which an election is to be held shall state the last day for the filing of nominating petitions and the number of persons to be elected.

Section 4. Place of Caucus.

- (a) In the case of caucuses to choose Party endorsed candidates for election to the Town Committee, district caucuses shall be held in each voting district of the Town at a place designated by the Town Chairman.
- (b) All other caucuses shall be held at one place, designated by the Town Chairman, unless the Town Chairman, with the approval of the Executive Committee, shall call for district caucuses.

Section 5. Date and Time of Caucus. Unless otherwise specified by the State Central Committee, all caucuses shall be called for 8:00 p.m., and all district caucuses for the same purpose shall be called for the same day and hour, provided, however, an earlier time may be fixed by the Town Chairman, with the approval of the Executive Committee, in which event the polls for voting on any matter set forth in the call shall not close earlier than 8:00 p.m. At all caucuses, the polls shall be kept open a minimum of two (2) hours; provided, however, that in the event that there shall be no contest in any endorsement, the presiding officer shall instruct the Clerk to cast one (1) ballot for the person or persons duly nominated without opposition prior to the declaration of the opening of the balloting, and the polls shall be closed after the announcement of the result and a declaration by the presiding officer, that such person or persons shall be considered duly and officially elected or nominated by such caucus.

Section 6. Officials of Caucus. The Town Chairman shall preside at all caucuses held in the Town, or shall designate an enrolled Republican residing in the Town to act in his/her place. The Town Chairman shall designate an enrolled Republican residing in the Town to act as Clerk. No person shall preside or act as Clerk at any caucus who shall be a candidate in any contested election at such caucus. The Chairman may appoint additional Clerks if they are to work in shifts.

Section 7. Eligibility to Vote and Participate.

- (a) **Eligibility to Vote.** All enrolled Republicans in the Town may vote at any general caucus, and all enrolled Republicans residing in a particular voting district may vote at any district caucus held for such district, provided, however, that any such voter shall provide a government issued picture identification prior to receiving his/her paper ballot.
- (b) **Eligibility to Participate.** Only officials working at the polling places and Republican electors of the district entering the polling places to vote shall be allowed inside the polling places during voting hours, subject to the following exceptions:
 - (i) **Unofficial Checkers.** The Town Chairman, with the advice and consent of any candidate whose name appears on the ballot for a contested position, shall, when so requested by any candidate, appoint for each district an unofficial checker, or not more than two (2) such unofficial checkers if they are to work in shifts.

Each such unofficial checker shall be an enrolled member of the Republican Party of Fairfield as verified by the Republican Registrar of Voters. The Town Chairman shall include the names and shifts of all such unofficial checkers on a list of polling place officials provided to the presiding officer of each such polling place.

Each such unofficial checker shall provide and use his/her own copy of the Republican Primary list for the purpose of checking off the

names of the electors who vote and reporting this information to their respective headquarters. They may do so by entering and leaving the polling place at any time the polls are open or by using runners for this purpose; provided, however, that such actions shall not interfere with the voting process.

Each such unofficial checker shall be subject to the control of the moderator and neither any official of the caucus or candidate for office shall perform this function.

Each such unofficial checker shall be seated at a distance from the area where the voters are marking their ballots and at the same time near the officials checkers (Clerks) table so that they can hear the voters as they announce their names and addresses.

- (ii) **Runners.** Any person may serve as a runner solely to enter and leave a polling place for taking outside information identifying voters who have cast their ballots at any such caucus. Each such runner shall be subject to the control of the moderator and neither any official of the caucus nor any candidate in such election may perform this function.
- (iii) **News Media.** Members of the news media may also enter and leave the polling places at any time the polls are open.

Section 8. Quorum. No minimum number of eligible voters shall be required to be present or voting at any caucus to permit the transaction of business at such caucus.

Section 9. Business. No business shall be transacted at any caucus except such as has been specified in the published notice, except matters reasonably incidental to business so specified, provided, however, additional items of business shall be placed upon the agenda for action at any caucus if requested by petition signed by fifty (50) or more enrolled Republicans and filed with the Town Chairman or Secretary of the Town Committee not less than fifteen (15) days prior to the caucus, in which event notice of the addition of such items to the agenda shall be published not less than ten (10) days before the caucus.

Section 10. Nominations from the Floor. Nominations may be made from the floor for any place on the Town Committee for which no proper nominating "letter of intent" has been filed, provided, however, that all such nominations shall be made prior to the closing of "Nominations from the Floor" and commencement of the balloting.

Section 11. Preparation for the Caucus. It shall be the responsibility of the Town Chairman or his/her designee to ensure that each polling place has the proper materials necessary to the functions of the caucus, including but limited to, a ballot box or boxes, materials for sealing the ballot boxes, an adequate supply of ballots, an adequate supply of pencils for marking the ballots, sufficient tables so located as to guarantee the secrecy of the balloting, and adequate sheets of paper at least 11x17, together with a "Sharpie" type pen for posting the names of those nominated from the floor.

Section 12. Order of Business.

- (a) The order of business at any caucus set forth for purpose set forth in this Article shall be as follows:
 - 1. Call to Order and the election of a Moderator, if required.
 - 2. Reading of Notice by Clerk.
 - 3. Appointing of other caucus officials by presiding officer or Moderator, as the case may be.
 - 4. Report of Town Chairman, if any.
 - 5. Offering of and action on any resolution pertaining to matters in Call.
 - 6. Nominations from the floor under Article III, Section 4.
 - 7. Declaration of opening of balloting.
 - 8. Balloting.
 - 9. Declaration of closing of polls.
 - 10. Report of tellers.
 - 11. Announcement of result by presiding officer or Moderator.
 - 12. Adjournment.

- (b) In the event there shall be no contest in any election, the presiding officer shall instruct the Clerk to cast one ballot for the person or persons duly nominated without opposition prior to the caucus, and after announcement of the result by the presiding officer, such person or persons shall be considered duly and officially elected or nominated, as the case may be, by such caucus.

- (c) By majority vote, the caucus may commence balloting forthwith, whether or not other business has been completed, provided, however, all candidates shall have had equal opportunity for presentation of seconding speeches before balloting commences.

Section 13. Voting.

- (a) All voting in any election at any general or district caucus, unless there shall be no contest, shall be by paper ballot which shall contain the names of all candidates listed in alphabetical order.

When the Town Committee, as such, gives a recommendation to or otherwise indicates a preference for any candidate for membership on the Town Committee as provided in Article III, Section 4 hereof, the candidates so recommended shall be distinguished from others on the ballot by an asterisk (*).

- (b) All elections shall be decided by plurality vote. Where two or more candidates are to be chosen for positions in the same office, class of office, board, committee, commission, etc., all such candidates shall be voted upon in one ballot, and the number or persons receiving the highest number of votes sufficient to fill such positions shall be elected. Voting in such cases may be for one or more candidates but not for more than the number of positions to be filled, and the ballot shall so state.
- (c) All other matters shall be voted upon by voice vote, unless otherwise voted by one-third of those present and voting, and shall be decided by majority vote.
- (d) In contested elections, each candidate may appoint two tellers, and the tellers so appointed shall observe the counting of the ballots.
- (e) In the event that a tie vote exists on endorsement, the presiding officer shall immediately cast a vote to break the tie. This vote, if necessary, shall be in addition to any voting rights the presiding officer may have.
- (f) The Town Chairman may allow members to attend and vote at a caucus via video conferencing on a case by case basis. In such cases, the vote shall be cast via email to the Town Chairman at the time of the vote.

Section 14. Secrecy of Balloting. Secrecy of balloting shall be maintained at all times and electioneering on behalf of any candidate or issue shall be prohibited within seventy-five(75) feet of the entrance to the polling place.

Section 15. Counting the Vote.

- (a) **Closing the Polls.** The Moderator shall declare the voting closed promptly at 8:00 p.m. Voters who are in line at 8:00 p.m. are permitted to vote after 8:00 p.m. After the polls are closed, the public may enter and remain in the polling place, but the public shall not be permitted in the area of the voting until the last person has voted.
- (b) **Sealing the Ballot Boxes.** Immediately after the last person in line has voted, the Moderator and the Clerk shall seal the ballot box or boxes with the seal provided by the Town Chairman. They shall then count and record the number of unused and voided ballots and seal them in the large envelope provided by the Town Chairman. Such sealing shall be conducted in full view of all polling place officials and the general public.
- (c) **Transporting the Ballot Boxes.** Immediately after the ballot boxes are sealed, they are to be transported in a timely manner to the place where the votes are to be counted. The Moderator or the Clerk or any other enrolled member of the Fairfield Republican Party who is not a candidate in a contested election, and has been so designated by the Town Chairman may carry out this duty.

- (d) **Unsealing the Ballot Boxes.** Upon delivery of the ballot boxes to the place where the votes are to be counted, said ballot boxes are to be presented to any officer of the Town Committee provided that person is not a candidate in a contested election, who shall inspect the seal to make sure that its integrity is still intact and that the number of unused and voided ballots is correct. This inspection shall be conducted in public view. Said officer shall provide those counting the ballots with an official tally sheet and a separated area in which to tally the votes for that district.

Counting the Votes. The tallying of the votes shall be done by the Moderator and the Clerk of each district, provided, however, that in the event that either the moderator or the Clerk is unable to perform this function, it may be carried out by any member of the Fairfield Republican Party who is not a candidate in a contested election and who has been so designated by the Town Chairman.

Recounts. Requests for recounts shall be in order up and until the time that the Town Chairman shall certify the results provided that the Town Chairman shall not certify the results until each candidate shall have the opportunity to timely request such recount and the Town Chairman may order a recount in the event that he considers it necessary.

Observers. In contested elections, each candidate whose name appears on the ballot may appoint one (1) representative to observe the tallying of the votes. All such observers shall be members of the Fairfield Republican Party. Nothing contained herein shall prohibit the candidate from appointing himself to this position.

ARTICLE XI

GENERAL PROVISIONS

Section 1. Appearance of Candidates Before the Town Committee. All persons who are candidates for nomination or appointment to any Federal, State, County or Town office, job or position shall be given an equal opportunity to appear before the Town Committee and to speak in support of such candidacy.

Section 2. Amendments. These rules may be amended or repealed by a majority of those present and voting at a RTC Caucus duly called for such purpose, and any amendment shall become effective as hereinafter, provided, however, that the number of Town Committee members shall not be subject to change during the term of any Committee.

Section 3. Time for Notices and Petitions. In computing the time for publication or other service of notices or for the filing of petitions provided for herein, the date of filing,

publication, mailing or other manner of notice shall be included in the computation, and the date of the caucus, meeting or other event calling for such action shall be excluded.

Section 4. Rules of Procedure. All matters of procedure at any meeting or caucus not specifically provided for herein shall be governed by the rules set forth in the latest version of *Robert's Rules of Order*.

Section 5. Effective Date. These rules shall become effective immediately following their meeting the requirements of Section 9-374 of the *General Statutes*.

Approved by caucus duly called and held on May 10, 2021.

Rules Revision Committee

James Millington, Chairman
Christopher Tymniak, Vice Chairman
Edward Bateson
Karen McCormack
Bryan LeClerc
James Walsh

Alex Plitsas – Fairfield RTC Chairman

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